

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday April 27, 2017
Minutes**

Meeting was called to order at 3:50 p.m.

Commissioners present: Michael Digregorio, Steve Bamsey, Tom Buco

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper, Steve Anderson

ADMINISTRATIVE BUSINESS

Administrative Business

- a. Ratify A/P Manifest and sign checks dated 4/26/17
- b. Ratify Payroll and sign checks for period ending 4/23/17
- c. Approval and signing of Superintendent's. and Chief's timecards for period ending 4/23/17
- d. Approval of Meeting Minutes dated 4/20/17

2. Appointment

Mr. Buco made a motion to approve items A through B, motion seconded by Mr. Digregorio; Mr. Buco questioned if the lift stations need to be cleaned out more often. Mr. Quint explained they have never been cleaned out. He said we are thinking of doing it every two years. Discussion ensued. Mr. Buco also questioned the NCWP bill for \$86,000. He wanted to know if we budgeted for that. Ms. Snow said yes and explained the bill.

Motion passed 3-0-0.

Mr. Digregorio made a motion to approve and sign the Superintendents and Fire Chiefs time card dated 4/23/17, motion seconded my Mr. Buco; motion passed 3-0-0.

Mr. Digregorio made a motion to approve the Meeting Minutes dated 4/18/17 and 4/20/17, Mr. Bamsey seconded the motion; motion passed 3-0-0.

Survey of Brick Building

Mr. Bamsey reported it looks like the shed has been moved on Olympic Lane. He is not sure by looking at it, if it is still on District property. Mr. Bamsey said it would be a good idea to get hard lines where the Brick Property is so, when we go to sell it we can say for sure where the lines are and to make sure the shed is not on District property. He spoke briefly with Kevin Tilton who works for Bergeron and he didn't feel it would be a lot of work because of the previous work that has already been done. A brief discussion ensued. Mr. Digregorio said he thought it sounded like a good idea but, he would like to get an estimate first. Mr. Bamsey will follow up with Kevin Tilton for an estimate.

SUPERINTENDANT'S BUSINESS

Mr. Quint report Steve has been doing backflow testing. Mr. Bamsey asked about the sprinkler system out back. Mr. Quint will follow up on it.

Solar Garden

Discussion was held regarding the Solar Garden contract. Ms. Snow said that it was Peter Malia who reviewed the Towns contract. Ms. Snow asked if Ed Alkalay should review it. Mr. Digregorio suggested using Peter Malia since he is familiar with the document and the process. Mr. Bamsey agreed. Discussion ensued. Mr. Bucu would like a copy. Ms. Snow said it should be in your email. Mr. Quint shared a diagram of the lagoons and monitoring wells. He wanted to make the Board aware that the contract stated in section 5 paragraph B that Solar Garden does not want anyone in there while they are doing this or after they get it done (setting up) paragraph 12 reiterates this, he expressed his concern about this because the monitoring wells have to be tested twice a year; CVFD needs access to them. It was agreed we need access to the land.

Mr. Bamsey suggested contacting Solar Garden and discussing this with them before sending it to Peter. Mr. Bamsey suggested inviting them to the meeting next week or conference call. Mr. Bamsey said he would like to wait on having lawyers review the contract until we have a clearer picture on the Pilot program and where in the facility they are going to put the panels.

Mr. Bucu had questions on the warrant. He thought he made his position clear that he was not going to make a vote till the voters voted in favor of the long term lease. He understood the public hearing and special hearing was for a one year lease and to address the Pine Hill/Knob Hill property. Ms. Snow explained the Public hearing is for Pine Hill and the special meeting was for both Pine Hill and the 20 year lease.

Mr. Bucu said he will not support Article 2 for a 20 year lease until after Annual Meeting and the people vote on it. Mr. Digregorio explained there are two different things going on here. He said we all agreed that the Board would seek short term approval to sell the Pine Hill property and next spring we would have a long term warrant article to give authority to buy or sell property if needed. He went on to explain the reason we are doing this long term lease (with Solar Garden) is because it has to be done now, if we don't approve it now it will be two years before anything goes in the ground and we start getting revenue from it. Ms. Snow asked if they would do a one year lease. Mr. Digregorio said no, Solar Garden will not invest the money till they get the long term lease. Discussion ensued. Mr. Digregorio will reach out to Daymond Steer to do a story on CVFD/Solar Garden. It was also decided to do away with Article 1 regarding approval to do 5 year leases because Article 2 wording would cover leasing to Solar Garden the five year extensions. Discussion ensued.

FIRE CHIEF'S BUSINESS

Chief Solomon reported that he could not make an appointment with Albany yet because Kathy is on vacation. He then reported that he got the Town of Conway Ambulance contract back and it has the wrong language in it. The contract is supposed to go into effect May 1st. Chief is recommending that we continue to provide ambulance coverage because the voters have approved it. Chief Solomon also reported that they had a fire on Quint Street and because CVFD has a staffed Fire Station and responded quickly the house was saved.

Chief Solomon gave the Board data on number of calls to Waterville and Livermore for the last five years. There were 16 calls to Livermore in the last five years and seven in Waterville. Chief has not drafted a letter yet to Livermore and Waterville.

Discussion was held on how Forestry billing works for Conway Village (See attached). After reviewing the billing process Chief Solomon asked the Board if they wanted him to start billing

for forestry calls and when he starts working on the Albany contract, do they want language in the contract to make it possible to bill Albany for forestry calls because currently we can't. Discussion ensued. Mr. Digregorio suggested having the meeting to negotiate the contract first.

Bookkeepers Business

Ms. Snow reviewed an e-mail from David Mercier to CR Willeke and DOT regarding a Scope of Work change for Main St. Ms. Snow then went over some warrant articles that have wording to indefinitely authorize Commissioners under the provision of RSAs until rescinded. There will be a binder on the shelf in the meeting room regarding Commissioners authorities. Ms. Snow then reviewed an e-mail from Andrew Keller of Solar Garden regarding contract draft.

Ms. Snow handed out the rules of procedure Table of Contents that the Town uses, for the Board to think about and consider.

Primex responded they will not cover anything regarding the Lamplighter suit.

NHDES

Ms. Snow reviewed information sent to David Mercier. DES went back to 2015, 14, and 13 showing that our average sewer bill was \$661.48. They were not accounting for sewer debt that was on taxes. All the information has been forwarded to David Mercier. Mr. Hounsell called Beth Malcom and shared with her the information and she is now aware of the tax piece. Discussion ensued around numbers.

Miscellaneous

The Main Street project was discussed briefly regarding trying to get extra grant money because we would be replacing lead jointed water pipes in a MBTE zone.

Ms. Snow updated the Board that she has been having phone conversations with Peter Malia and his assistant regarding Lamplighters.

Meeting adjourned without objection at 6:16 p.m.

Respectfully Submitted,
Stacy Bolduc, Receptionist

OLD AND PENDING

Policies and Procedures
Ambulance Billing Write-Off Policy
Goals for Supervisor's
Mentoring Program
Brick Building Survey
Solar Garden