

**CONWAY VILLAGE FIRE DISTRICT
COMMISSIONER'S MEETING
Thursday February 23, 2017
Minutes**

Meeting was called to order at 4:50 p.m.

Commissioners present: Janine Bean, Michael Digregorio

Others present: Gregg Quint- Superintendent, Chief Solomon, and Amy Snow-Municipal Bookkeeper, Steve Anderson, David Mercier.

ADMINISTRATIVE BUSINESS

Mr. Digregorio made a motion to approve items A through B, motion seconded by; Ms. Bean motion passed 2-0-0.

Mrs. Bean signed the Superintendent's and Fire Chief's time sheets for week ending 2/19/2017

Mr. Digregorio made a motion to approve the Meeting Minutes dated 2/16/17 as amended, Ms. Bean seconded the motion; motion passed 2-0-0.

Appointment

David Mercier updated the Board on the water and waste water projects. See attached.

Bookkeeper Business

Ms. Snow updated the Board on an e-mail she received from Michelle Clarke at the DRA regarding our budget and annual meeting dates. The email was to inform CVFD we were not in compliance with our annual meeting date because it was outside of the timeframe. Turns out that she was wrong and CVFD is in compliance.

SUPERINTENDANT'S BUSINESS

Steve Anderson provided a Superintendents job description to the Board and the outline for the NH Drinking Water & Wastewater Managers School class he is enrolled in (See attached). The light that is out in the park by Mountain Top was discussed the bulb needs to be replaced. Ms. Bean asked about the broken light post, Steve said that will be replaced when the snow is gone.

Steve Anderson left the meeting at 6:10 p.m.

FIRE CHIEF'S BUSINESS

Chief Solomon updated the Board on his progress in applying for the EMS grant. He received an email from the State stating he needs an MOU between the Town and CVFD to receive the EMS Warm Zone grant. Chief called and spoke with Grants Management and they said because CVFD is not a Town they will not give us the grant. They are only allocating the money to Towns. The MOU obligates CVFD to respond to areas outside our coverage area where the equipment might be needed. Chief responded he can't do that because he does not have

jurisdiction. He was told the money can only be given to the Town of Conway or the Town of Albany. Discussion ensued.

The State agreed that the Town of Albany can assign us as the agent for the grant and we will take care of it. Chief drafted a document that says that the Town of Albany understands that this is their allocation and they are assigning it to CVFD for the financial side. Mr. Digregorio asked if the Selectman have indicated they would do that. Chief Solomon said they indicated they would help us anyway they could and spoke with Kathy; she spoke with the chairman of the Board and he asked for Chief to come in it sounds like something they would do.

The sale of the ambulance was discussed next. Chief has three sealed bids. Next week the bids will be opened.

Ambulance contract was discussed. Earl is out this week so we still don't have the contract. After much discussion regarding the concerns with the contract it was decided Chief will get numbers for how many times we have had to cover Care Plus ambulance because they did not have an ambulance available or we provided coverage because they did not have an advanced provider available vs. how many times CVFD has needed back up. Ms. Bean and Mr. Digregorio asked Chief Solomon to also provide how much money is owed CVFD by Care Plus by the March 6th Town deliberative meeting.

The Joint Loss Committee met. Ms. Snow needs a manual. Ms. Bean said bring a sample manual to the meeting and they will cross out what they don't want or need and get it sent off.

Ms. Bean ended the meeting inquiring about the spill Cumberland Farms had years ago. Chief said it was not a spill is was a leak in the underground tanks. He went on to explain that they monitor it and how. Ms. Bean said that in Concord they are trying to prove that the money Exxon has in an account is to take care of ground water. She requested that Mr. Quint provide her with what information he has regarding the leak. Mr. Digregorio suggested that she check with the School as well because they have documents on it.

Meeting adjourned without objection at 6:55p.m.

Respectfully Submitted,
Stacy Bolduc
Receptionist

OLD AND PENDING

Policies and Procedures
Ambulance Billing Write-Off Policy
Goals for Supervisor's
Mentoring Program
Brick Building

FUTURE DATES

Commissioners Meeting 3/2/2017
Annual Meeting 3/14/2017