

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, June 13, 2024, at 4:30 P.M.  
at the Administration Building.

The meeting was called to order at 4:30 P.M.

Commissioners present: Mike Digregorio and Etienne Vallee. Mr. Bamsey arrived late.  
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, and Chief Remington.

**Administrative Business**

**Mr. Vallee made the motion to ratify a., b., c., d., and e. seconded by Mr. Digregorio.**

- a. Ratify Payroll signed out of session for week ending 6/2/2024
- b. Ratify Payroll signed out of session for month ending 5/31/2024
- c. Ratify Payroll and sign checks for week ending 6/9/2024.
- d. Ratify A/P Manifest signed out of session dated 6/5/2024
- e. Ratify A/P Manifest dated 6/12/2024 and sign checks dated 6/14/2024.

**Discussion:** Coleman Rental, \$2,300.00. Bruno stated it was for a backup generator.  
New England Back Flow - This happens twice a year.

**Motion passed 2-0-0.**

**Mr. Vallee made a motion to approve the minutes dated 5/30/2024. Seconded by Mr. Digregorio. Motion passed 2-0-0.**

**Fire Chief's Business**

The Chief has nothing for this week.

**Bookkeeper's Business**

Amy presented a back flow abatement request in the amount of \$55.00 for 21A Poliquin Drive, this was a billing error by New England Back Flow. **Mr. Vallee made a motion to abate \$55.00 for 21A Poliquin Drive. Seconded by Mr. Digregorio. Motion passed 2-0-0.**

Amy then presented the budget update through 6/13/2024. (See attached.)

She next handed out the May abatements. (See attached.)

She presented the Minutes from the May 14<sup>th</sup> Selectman's meeting. It was agreed to wait for Mr. Bamsey to arrive to continue with this.

Amy stated that she has invoiced the Town of Conway for the Gorham Flag invoice, she requested it be initialed and the Mitchell Group invoice as well.

### Superintendent's Business

Bruno presented updated quotes from Quality Mechanical Services for the new heating system for the Administrative building. (See attached.) Discussion ensued. (Mr. Bamsey arrived.) It was approved by the Commissioners to go with the Lochinvar Boilers.

Regarding the Selectman's meeting minutes, **Mr. Vallee made a motion to seal the minutes as it was determined that divulgence of the information would render the proposed action ineffective. Seconded by Mr. Digregorio. Roll call vote: Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.**

Discussion ensued regarding filling swimming pools.

Mr. Bamsey stated that he saw that the I/I guys are here doing the lining. Bruno said that they are the best team he's had yet. A finish date has not yet been discussed.

Amy offered several updates on the dissolution. The Chief added that he has been in communication with the state as far as relicensing.

Mr. Bamsey and the Chief commented that all went well on Career Day for the kids.

The Board of Commissioners' next regular meeting will be held on Thursday, June 20, 2024, at 5 P.M. in the Administration Building.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:05 P.M.

Respectfully submitted,  
Lisa Chisholm  
Office Assistant

ACTUAL & BUDGETED EXPENSES & ENCUMBRANCE

Report Sequence = Fund or Acct Group

Account = First thru Last; Mask = 01-####-#####.###

Level of Detail = Object; Level = 9

Fund: Commissioners/General

Period: January 2024 to December 2024

Account Number	Account Name	Current Year Budgeted	Period Expenditures	Current Year Expenditures	Encumbrances	Balance Remaining	Percent Left
01-0000.00-000	FOR ACA PURPOSE ONLY IN PR	0.00	0.00	0.00	0.00	0.00	0.00
<b>General District</b>							
01-4130-12000.120	Salaries - COM	7650.00	1708.30	1708.30	0.00	5941.70	77.67
01-4130-12000.220	FICA - COM	477.00	105.90	105.90	0.00	371.10	77.80
01-4130-12000.225	Medicare - COM	109.00	24.79	24.79	0.00	84.21	77.26
01-4150-19000.310	Audit/Accounting - COM	5600.00	3145.15	3145.15	0.00	2454.85	43.84
01-4153-17000.320	Legal/Profesional Serv - COM	45000.00	10964.50	10964.50	0.00	34035.50	75.63
01-4196-10000.520	Prop/Liab Ins - COM	323.00	323.00	323.00	0.00	0.00	0.00
01-4196-11000.260	Workers Comp - COM	10.00	9.50	9.50	0.00	0.50	5.00
01-4199-22000.000	Annual Meeting - COM	350.00	350.00	350.00	0.00	0.00	0.00
01-4199-23000.000	Travel - COM	1.00	0.00	0.00	0.00	1.00	100.00
01-4199-25000.000	Misc Expense - COM	700.00	2248.35	2248.35	0.00	(1548.35)	(221.19)
01-4199-44000.610	Office Expense - COM	7500.00	2159.54	2159.54	0.00	5340.46	71.21
01-4199-44000.612	Building Maintenance - COM	0.00	0.00	0.00	0.00	0.00	0.00
01-4200-30000.000	Maintainance - Park	7500.00	0.00	0.00	0.00	7500.00	100.00
01-4200-41000.410	Electricity - Park	600.00	179.71	179.71	0.00	420.29	70.05
	<b>**TOTAL** General District</b>	<b>75820.00</b>	<b>21218.74</b>	<b>21218.74</b>	<b>0.00</b>	<b>54601.26</b>	<b>72.01</b>
<b>CAPITAL OUTLAY</b>							
01-4902-10000.440	Capital Outlay - Park	0.00	0.00	0.00	0.00	0.00	0.00
	<b>**TOTAL** CAPITAL OUTLAY</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
01-4911-10000.000	Transfer from TF	0.00	11150.00	11150.00	0.00	(11150.00)	0.00
01-4912-10000.000	Trans out to ES Frm CRTF-BM	0.00	44208.50	44208.50	0.00	(44208.50)	0.00
<b>WATER OPRERATIONS</b>							
01-4914-10000.000	Trans out to W/S frm CRTF-BM	0.00	5926.00	5926.00	0.00	(5926.00)	0.00
	<b>**TOTAL** WATER OPRERATIONS</b>	<b>0.00</b>	<b>5926.00</b>	<b>5926.00</b>	<b>0.00</b>	<b>(5926.00)</b>	<b>0.00</b>
	<b>**TOTAL** Commissioners/General</b>	<b>75820.00</b>	<b>82503.24</b>	<b>82503.24</b>	<b>0.00</b>	<b>(6683.24)</b>	<b>(8.81)</b>

MAY

\$2,481.48 Banner's Cabins approved on 5/2

\$2.67 PF abatement 148-150 Main St

\$23.47 Bulk water abatement 12 North Rd. 2012 gallona

\$186.92 Bulk water abatement 30 Old Cutler Rd 8055 gallons

\$73.78 Bulk water abatement 131 Pleasant St. 6600 gallons

\$21.85 PF Abatement 117 Kancamagus Hwy approve 5/30

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\$2,790.17



# Conway Village Fire District

*A Village District in the Town of Conway, NH*  
128 West Main Street  
Conway, NH 03818  
Phone: (603)-447-5470 Fax: (603)-447-3271  
[www.cvillagefd.com](http://www.cvillagefd.com)



*This Institution is an Equal Opportunity Provider*

June 13, 2024

HEATING QUOTES GAS BOILER

GAYNOR HEATING---- \$27920.00

WHITE MT OIL----- \$29155.00

HURTEAU ----- \$53000.00

QUALITY MECH SERVICES-----\$22300.00 + \$3200.00 = \$25500.00 Lochinvar upgrade

\$22300.00 + 6975.00= \$29275.00 Viessmann upgrade