

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Tuesday, July 2, 2024, at 4:00 P.M.  
at the Administration Building.

The meeting was called to order at 4:05 P.M.

Commissioners present: Mike Digregorio, Etienne Vallee and Steve Bamsey.  
Staff present: Bookkeeper Amy Snow and Superintendent Vallieres. Chief Remington arrived late.

**Administrative Business**

**Mr. Vallee made the motion to ratify a., b., c., and quarterly and monthly payroll. seconded by Mr. Digregorio.**

- a. Ratify Payroll signed out of session for week ending 6/23/2024
- b. Ratify Payroll and sign checks for week ending 6/30/2024.
- c. Ratify A/P Manifest dated 6/26/2024 signed out of session

**Discussion:** We received a \$2,100.00 credit from TI-Sales. We returned wrong sent items.  
**Motion passed 3-0-0.**

**Mr. Vallee made a motion to approve the minutes dated 6/20/2024. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

**Superintendent's Business**

Bruno stated that he thought we would be getting credit for the mini splits. Amy explained that once we go to propane we can call and get the rebate. Bruno added that Evan is up to date with what's going in here but there is no date set yet. Discussion ensued.

Bruno said the manhole rehabs have been done. Both lining and manhole rehabs. So there is more to come. Mr. Bamsey asked if there are more issues, Bruno answered that we haven't discovered them yet. They have to camera more pipe and then we can reline more pipe. They can camera everything other than the new stuff. Mr. Bamsey asked if we needed to get approvals, Amy answered that in the work plan anything that is still I/I related can continue. We double and triple checked. Discussion ensued.

### Bookkeeper's Business

Amy began by presenting June abatements. (See attached.)

She stated that she's been working on a package that went off to Rural Development to try to get the assumption of the debt done. We're waiting to hear from them. Next week she will be contacting DES because they said that we should have some answers for the water debt in July.

She requests someone to come in tomorrow afternoon or early on Friday morning to sign A/P checks. Mr. Bamsey will come in.

Mr. Bamsey asked about pressure reducers and a discussion ensued.

### Fire Chief's Business

The Chief first offered up Hale's Location contract for signing. **Mr. Vallee made a motion to approve the contract between CVFD and Carroll County Commissioners for service to Hale's Location. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

The Chief said that he and Amy had discussed the SOG as regards to write-offs, collections and abatement policies, they updated it and added some language. We decided that for residents, the cut off would be \$100.00 or more that would be sent to collections. Less than \$100.00 will be written off. That is their recommendation. Amy has broken it down as a step-by-step process so if one of us is not here, someone knows how to do it. Mr. Digregorio questioned the employee and immediate family change. He feels that employees and their families should be covered without question. Discussion ensued. The Chief said that he would edit the recommendation and bring it to the next meeting.

He then stated that as of the end of June, they have gone on 701 calls for the year. 406 are EMS, 83 Service, 74 Hazardous Conditions, 64 Good Intent, 55 False Alarm, 17 Fire Calls, and 1 Severe Weather. They are 18 calls up from last year at this time.

Lastly, he added that he's working on staffing for weekends and the guys have been putting some good work in at the station when they have some time and it's looking good.

Discussion ensued around the roof of the Fire Station and a shed to house the grill.

Mr. Bamsey stated that the summer program will be doing a safety week theme this summer. He will give the Chief a heads-up when that week is.

The Board of Commissioners' next regular meeting will be held on Thursday, July 11, 2024, at 7 A.M. in the Administration Building.

There being no further business to come before the Board, the meeting was adjourned without objection, at 5:00 P.M.

Respectfully submitted,  
Lisa Chisholm  
Office Assistant

June

**Abatements**

\$764.77 Quarterly Abatement - Tuckermans  
\$209.80 Quarterly Abatement - Bruno  
\$70.28 Bulk water 46 Robert Morrell 3,350 gallons  
\$95.65 Bulk water 197 West Main 4560 gallons  
\$133.63 Bulk Water 267 WMS 6370 gallons  
\$129.86 Bulk water 128 Fairview 6190 gallons  
\$55.00 Backflow 21A Poliquin - approved 6/13  
\$55.00 Backflow 73 Main St. -approved 6/20

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**\$1,513.99**