

CONWAY VILLAGE FIRE DISTRICT  
BOARD OF COMMISSIONERS' MEETING  
Thursday, June 20, 2024, at 5:00 P.M.  
at the Administration Building.

The meeting was called to order at 5:00 P.M.

Commissioners present: Mike Digregorio, Etienne Vallee and Mr. Bamsey.  
Staff present: Bookkeeper Amy Snow, Superintendent Vallieres, and Chief Remington.  
Present from the Town of Conway was Paul D., Andrew Smith, and John Eastman.  
Also present was attorney Jason Dennis.

**Motion to go into Non-Public per RSA 91-A:3 II (e) was made by Mr. Vallee, seconded by Mr. Digregorio. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.**

Reentered public session 5:45 P.M. **Mr. Vallee made a motion to seal the minutes as it was determined that divulgence of the information would render the proposed action ineffective. Roll call vote, Mr. Vallee – Yes, Mr. Digregorio – Yes, Mr. Bamsey – Yes.**

**Administrative Business**

**Mr. Vallee made the motion to ratify a., and b. seconded by Mr. Digregorio.**

- a. Ratify Payroll and sign checks for week ending 6/16/2024.
- b. Ratify A/P Manifest dated 6/19/2024 and sign checks dated 6/21/2024.

**Discussion:**

**Motion passed 3-0-0.**

**Mr. Vallee made a motion to approve the minutes dated 6/13/2024. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

### Bookkeeper's Business

Amy presented one more backflow abatement that was incorrectly billed to us. **Mr. Vallee made a motion to abate 73 Main Street in the amount of \$55.00. Seconded by Mr. Digregorio. Motion passed 3-0-0.**

*Mr. Digregorio and Amy Snow left the meeting at 5:50 P.M.*

### Superintendent's Business

Bruno stated that there is no activity with the I/I right now, likely it's too hot. They do have time to juggle their schedule. Bruno explained a few changes that have been made to the I/I regarding the availability of lining. Discussion ensued.

### Fire Chief's Business

The Chief presented write-offs and collections. (See attached.) **Mr. Bamsey made a motion to write off \$1,483.86 as presented by the Fire Chief. Seconded by Mr. Vallee. Motion passed 2-0-0.**

The Chief stated that they have been looking at the ambulance abatement policy. The Chief would like to adjust the amount that can be sent to collections. It was agreed that \$100.00 would be a good starting point. The Chief will email the change to the Commissioners to review and present it formally at a future meeting.

The Chief said that there was a message for him on Monday morning stating that the amount in the contract for the Hales Location was correct in the dates of payment. The payments were right but the total at the bottom had not been updated. He has not been able to find a copy. Amy checked the minutes and there was nothing. Our contract started in 2023, I have sent the County Commissioners a new, updated draft, retroactive to January 1<sup>st</sup>, 2023, for them to sign and send back to us. I do have an email copy of the signed contract. Of course we're going to continue services, they've made their payments and we're in good standing. Hopefully he will have the signed document at the next meeting.

He added that they participated in the Police Departments "Active Shooter" exercise at Kennett High School. Things went well. We learned some things, can make some adjustments, but things went well.

Mr. Bamsey proposed that The Board of Commissioners' next regular meeting will be held on Thursday, July 2, 2024, in the Administration Building. Time to be determined. Checking with Mr. Digregorio.

There being no further business to come before the Board, the meeting was adjourned without objection, at 6:11 P.M.

Respectfully submitted,  
Lisa Chisholm  
Office Assistant

